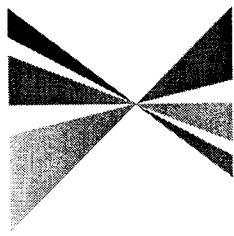


SOUTHERN CALIFORNIA



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Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

MEETING Of the

ADMINISTRATION COMMITTEE

**Thursday, August 5, 2004
9:00 a.m. – 10:15 a.m.**

SCAG Offices

818 W. 7th Street, 12th Floor

San Bernardino Conference Room

Los Angeles, California 90017

213. 236.1800

Agenda Enclosed

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at 213.236.1993 or Salcido@scag.ca.gov.

Agendas and Minutes for the Administration Committee are also available at:

www.salcido@scag.ca.gov

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ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

- 1.0 CALL TO ORDER Councilmember Dixon, Chair
- CHAIR & VICE-CHAIR ELECTIONS
- 2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.
- 3.0 CONSENT CALENDAR
- 3.1 Approval Items
- 3.1.1 Approval of June 3, 2004 Minutes Attachment 225
- 3.1.2 Contracts RC Attachment 10
- Fregonese Calthorpe 11
 - David Evans & Associates 14
 - AG/HP (Touchstone Lake, LLC (lease renewal) 16
 - The Patina Group 18
 - Project Manager for IT Implementation (TBD)
- 3.1.3 Approval of 2004-05 Membership Dues for CALCOG RC Attachment 19
- 3.1.4 Approve Draft Disadvantage Business Enterprise Goal and Methodology for Federal FY 2004-2005 RC Attachment 22
- 3.1.5 Approve Co-Sponsorship of UCLA's Extension Public Policy Program 2004 Arrowhead Symposium RC Attachment 28
- 3.1.6 Approve Co-Sponsorship of Rail-Volution Conference to be held on Sept 18-22 RC Attachment 35

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ADMINISTRATION COMMITTEE

AGENDA

	PAGE #	TIME
AUGUST 5, 2004		
<u>Approval Items – Cont'd</u>		
3.1.7 <u>Co-Sponsorship of So. California Leadership Class XV Tuition, Luncheon & Graduation RC Attachment</u>	39	
3.1.8 <u>Authorize Foreign Travel for Ron Roberts & Mark Pisano to Make a Presentation at the Request of Seoul Development Institute Held in Seoul Korea in October 2004 RC Attachment</u>	40	
3.1.9 <u>Approve Coalition for America's Gateways And Trade Corridors for 2004 RC Attachment</u>	45	
3.1.10 <u>Approval to Sponsor 3rd Annual Inland Empire Transportation & Logistics Summit RC Attachment</u>	48	
3.2 <u>Receive & File</u>		
3.2.1 <u>FY 2004-2005 OWP Administrative Amendment RC Attachment</u>	59	
3.2.2 <u>Contracts & POs between \$5,000 - \$25,000 RC Attachment</u>	60	
3.2.3 <u>Conflict of Interest Listing RC Attachment</u>	62	
3.2.4 <u>SCAG Legislative Matrix RC Attachment</u>	63	
4.0 <u>ACTION ITEMS</u>		
4.1. <u>FY 2005-2006 Overall Work Program (OWP) Schedule RC Attachment</u>	Janet Henderson Sr. Regional Planner	76
Recommended Action: Approve		

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AUGUST 5, 2004



ADMINISTRATION COMMITTEE

AGENDA

- | | | <i>PAGE #</i> | <i>TIME</i> |
|------------|--|--|-------------|
| 4.0 | <u>Action Items – Cont'd</u> | | |
| 4.1.2 | <u>Authorize Executive Director to Terminate TranStar License Agreement With the Partnership and Enter Into Appropriate Agreements Including a MOU With the CTCs to Finally Dispose of the Rideshare and TranStar Programs and Assets</u> RC Attachment | Karen Tachiki
Chief Counsel | 78 |
| | Recommended Action: Approve | | |
| 5.0 | <u>INFORMATION ITEMS</u> | | |
| 5.1 | <u>Monthly Financial Report</u>
RC Attachment | Heather Copp, CFO | 182 |
| 5.2 | <u>Report on Professional Pathways</u> | Debbie Dillon
Supervisor, HR | |
| 5.3 | <u>CFO Staff Report</u> | Heather Copp, CFO | |
| 6.0 | <u>AUDIT/BEST PRACTICES SUBCOMMITTEE</u> | Councilmember
Sidney Tyler, Jr. | |
| 7.0 | <u>FUTURE AGENDA ITEMS</u> | | |
| | Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes. | | |
| 8.0 | <u>ANNOUNCEMENTS</u> | | |
| 9.0 | <u>ADJOURNMENT</u> | | |

The next meeting is schedule for Thursday, September 2, 2004 at the SCAG Offices downtown Los Angeles.
Admin. Comm. Agenda – Salcido 07/15/04 - DOCS #101064